

Hanoi, 6<sup>th</sup> June, 2025

**INVITATION TO ATTEND  
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

To: Shareholder: Shareholder Code:

Address:

Phone number:

Number of voting shares: ..... shares

The Board of Directors of LICOGI 13 Joint Stock Company respectfully invites you to attend the 2025 Annual General Meeting of Shareholders as follows:

**1. Meeting Details:**

**Time:** At 8:30 AM, Monday, June 30, 2025

+ In case the meeting on June 30, 2025, does not meet the legal requirements and the Company's Charter for proceeding, the next meeting will be held at 8:30 AM on Tuesday, July 22, 2025.

**Venue:** 4th Floor, LICOGI13 TOWER, No. 164 Khuat Duy Tien Street, Nhan Chinh Ward, Thanh Xuan District, Hanoi

**Participants:** All shareholders listed as of May 30, 2025, according to the list provided by the Vietnam Securities Depository and Clearing Corporation, or legally authorized representatives (a confirmation/authorization letter is enclosed with this notice)

**2. Agenda Highlights:**

- Report on business and investment performance for 2024; Production and business plan, investment objectives for 2025;
- Supervisory Board's report;
- Proposal to select an auditor for the 2025 financial statements;
- Approval of remuneration for the Board of Directors, Supervisory Board, and support teams for 2025;
- Election of members to the Board of Directors and Supervisory Board for the 2025–2029 term;
- Other annual matters under the authority of the General Meeting of Shareholders.

Meeting documents will be available at: [www.licogi13.com.vn](http://www.licogi13.com.vn) from June 9, 2025.

**3. Attendance and Authorization:**

Shareholders or authorized representatives attending the Meeting must bring the following:

- (1) Citizen ID/Passport/Business License (for corporate shareholders); this Invitation Letter
- (2) Confirmation of Attendance or Power of Attorney (if attending as a proxy)

**4. Confirmation of Attendance:**

Please submit your Confirmation of Attendance or Power of Attorney by 4:30 PM on **Saturday, June 28, 2025**, using one of the following methods:

- Mail to:

Planning & General Department - LICOGI 13 Joint Stock Company,



4th Floor, LICOI13 TOWER, No. 164 Khuat Duy Tien Street, Nhan Chinh Ward,  
Thanh Xuan District, Hanoi

- **Email** a scanned copy to: [tonghop@licogi13.com.vn](mailto:tonghop@licogi13.com.vn)
- **Phone confirmation:** 024 3854 4623 / 0335 826 603

We look forward to welcoming you at the Meeting!

**On behalf of the Board of Directors**  
**Chairman**



**Bùi Đình Sơn**

